

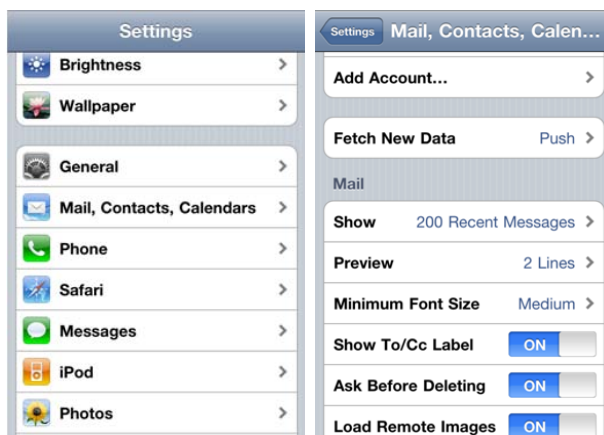


Live@EDU iPhone Setup

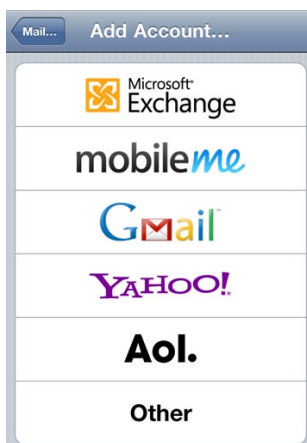
1. From your iPhone home screen select the **Settings** button



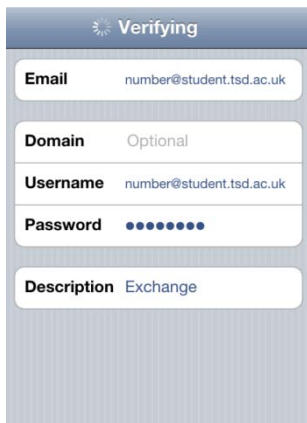
2. Then select the **Mail, Contacts, Calendars** option, then choose the **Add Account** option



3. Then select the **Microsoft Exchange** option



4. Enter your **full email address** in the format **studentnumber@student.tsd.ac.uk** in the **Email** and **Username** sections. Leave the **Domain blank**, enter your password and press **next**.



5. The account will now be verified and you are shown the following screen if the information is correct. In the Server section enter **m.outlook.com** then click **Save**. You will be then asked which options you wish to sync, choose the options you wish to sync and select **Done**.



6. If you wish to sync your online contacts and Calendars then please ensure that you select **Keep on My iPhone** for both options you select to sync. **IF YOU SELECT DELETE, YOU WILL LOSE ALL YOUR EXISTING CONTACTS AND CALENDARS ON YOUR IPHONE.**



Once completed your iPhone is ready to be used with your new University of Wales Trinity Saint David Live@edu account.