



University of Wales Trinity Saint David Sports Camps 2012 School of Sport, Health and Outdoor Education

*Fun and Fab!
for Children (8-14 years old)*

Course 1: 2 – 6 April
Course 2: 6 – 10 August
Course 3: 13 – 17 August
Course 4: 20 – 24 August

Please take the time to read the following information before completing the registration form

The Courses Aims

- To provide high quality progressive coaching in a number of sports
- To provide children with a fun and safe environment to learn sport
- To give opportunity for local children to experience the quality and range of the University's facilities
- To introduce children to sports they may not have played before and to enable them to improve in sports they already enjoy.

Sports

Each coaching course runs for the full five days of the week, with fully qualified coaches to give the children of ages 8 - 14 years the best opportunity to develop their skills in a progressive manner. We offer as many sports as possible to provide the children with a range of skills to try and enjoy.

Sample Format of the Day

8.30 - 9.00	Arrival/Registration
9.00 - 10.20	Activity 1
10.20 -10.40	Break
10.40 -12.00	Activity 2
12.00 -1.00	Lunch break
1.00 - 2.20	Activity 3
2.20 - 2.40	Break
2.40 - 3.40	Activity 4
3.40 - 4.00	Inter-team Activities
4.00pm	Depart

Range of Activities

Orienteering	Indoor Climbing Wall
Frisbee	Table tennis
Hockey	Badminton
Fitness Circuit	Basketball
Sub aqua activities	Dancing
Swimming	Netball
Water Polo	Football
Touch rugby	Volleyball
Short tennis	'It's a Knockout'

Location

University of Wales Trinity Saint David Sports Centre, College Road, Carmarthen SA31 3EP Tel: 01267 676943
Download map from www.trinitysaintdavid.ac.uk/en/theuniversity/location/

Arrival, Registration & Departure

Please ensure you do not arrive earlier or later than the pre-booked time. Supervisors will only be available from 8.30am until 4.00pm. Under **NO** circumstances should children of any age be left at the University before the supervisors arrive. The children must be signed IN and OUT each day by a named person at least 16yrs old. Written consent is required if a child is to travel home alone.

Supervision

We provide supervised sessions for registration, lunch and departure around the coached sports courses. Please do not allow children to bring expensive items. The University cannot be held responsible for loss or damage of these items.

All sports sessions will be taken by fully qualified and experienced coaches. All our coaches and supervisors have completed an enhanced CRB disclosure to ensure they are suitable to work with children.

Food & Drink

Please bring **packed lunches** and **plenty of drinks**. Breaks will be incorporated throughout the day. Please supply your child with a refillable water bottle.

Clothing

All items of sports equipment will be provided, but please ensure that adequate sports clothing and footwear are brought **each day** (i.e. T-shirts, jumpers, shorts, tracksuit, swimming costume and goggles, clean indoor trainers, light weight rain top, sun hat). **Sun cream is essential** - we are **not** permitted to supply **or** put sun cream on any child, so please ensure that you supply your own during summer courses.

Costs

For a five day week 8.30am – 4pm the charge is **£95 (£2.53 per hour!)**. Family discounts available.

Booking

To book please download the registration form and send a completed registration form **including medical details and declaration** to the address below, along with full fees payable for all courses. One form must be completed for each child. Places are allocated on a first come first served basis.

Payment can be made by card or a cheque made payable to 'Trinity Saint David'. You will receive confirmation of your booking and receipt of payment by letter. Please indicate clearly on the application form if confirmation is required via an alternative method.

Refunds/Cancellations

No refunds can be given if cancellation is received within 7 days of course. A cancellation charge of £10 will be taken if cancellation is received more than 7 days before the course. If numbers are inadequate to run any course, an alternative will be offered for each child on the course or full refund given.

Registration forms and payment must be received by no later than 3 weeks before the commencement of the course.

Please send to Sports Camp Administrator: Faculty of Arts and Social Studies, University of Wales Trinity Saint David, College Road, Carmarthen, SA31 3EP Tel: 01267 676806 / 676943
Email: sportscamp@tsd.ac.uk



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 UNIVERSITY OF WALES
Trinity Saint David

**University of Wales Trinity Saint David
 Sports Camps**

Registration Form 2012

Please complete one application form and medical consent per child. All information on this form will be treated in strict confidence.

Please indicate week of Sports Camp:

- Course 1:** 2 – 6 April
- Course 2:** 6 – 10 August
- Course 3:** 13 – 17 August
- Course 4:** 20 – 24 August

Parent/Guardian Details Title:..... Forename:..... Surname:

Address:

Daytime Tel. No: Mobile no: Email address:.....

Department (University staff only):

Alternative Contact Name & Tel no:(to be used in emergency if main contact is unavailable)

Child's Details Forename: Surname: Gender M / F

Date of Birth: Age: (Child must be between 8yrs and 14yrs old (inclusive) by the start of the camp)

Named person(s) to collect child:(must be 16 yrs or older)

I agree that my child may make his/her own way home (Please tick if applicable)

Water competence

Please indicate if your child is a weak or non swimmer: Weak swimmer Non swimmer

Do you want your child to be involved in water based activities? Yes No

Ethnic Origin Please tick appropriate box. Other please state		
A. White <input type="checkbox"/> British <input type="checkbox"/> Irish <input type="checkbox"/> Any other white background	B. Mixed <input type="checkbox"/> White and Black-Caribbean <input type="checkbox"/> White and Black African <input type="checkbox"/> White and Asian <input type="checkbox"/> Any other mixed background	C. Asian or Asian British <input type="checkbox"/> Indian <input type="checkbox"/> Pakistani <input type="checkbox"/> Bangladeshi <input type="checkbox"/> Any other Asian background
D. Black or Black British <input type="checkbox"/> Caribbean <input type="checkbox"/> African <input type="checkbox"/> Any other Asian background	E. Chinese or other ethnic group <input type="checkbox"/> Chinese <input type="checkbox"/> Vietnamese <input type="checkbox"/> Any other ethnic group	<div style="border: 1px solid black; height: 40px; width: 100%;"></div>

PLEASE STATE WHERE YOU HEARD ABOUT THE COURSE:

Please read the following information carefully and sign the bottom to show that you understand and accept the statements. We cannot accept an application without this completed section.

Medical Details

Please note that medicines CANNOT be administered by staff members. If your child has a severe enough condition that it could be affected by physical activity, please enclose a letter from our own Doctor giving consent for you child to take part.

Family Doctor:

Name:

Address:

Tel:

Child's Medical card no.....

Please complete the following:

1. Does you child suffer from any medical condition or disability? **Y** **N**
E.g. epilepsy, asthma, diabetes, deafness, anaphylaxis etc. Please give details:

.....

2a. Is your child taking any medication? **Y** **N**

Please give details

.....

2b. Will they have to take it during the course? **Y** **N**

2c. Can they self-administer it? **Y** **N**

3. Does your child have any allergies? **Y** **N**

Please give details

.....

4. Has your child to the best of your knowledge been in contact with or suffered from anything infectious or contagious in the last 3 weeks? **Y** **N**

Commitment to Equality of Opportunity

University of Wales Trinity Saint David is committed to a policy of equality of opportunity and aims to provide a working and learning environment which is free from unfair discrimination. The University will endeavour to take appropriate measures to ensure that no student, member of staff or visitor is subject to unfair discrimination. All staff are required to recognise their responsibilities within this context. All students may expect considerate and courteous treatment from staff at all levels and, equally, to maintain a climate of mutual confidence and respect, students are expected to treat staff at all levels with the same consideration and courtesy.

Universities and colleges of higher education are required to work to implement full equality of opportunity for all staff and students to ensure that everyone is free from discrimination. It is the policy of the University to ensure that no member of the University community should receive more or less favourable treatment on any grounds which are not relevant to good educational and employment practice. Direct and indirect discrimination resulting in unequal opportunities is not acceptable.

The University will endeavour to take appropriate measures to ensure that no student, member of staff or visitor is subject to discrimination on the grounds of gender, age, disability, colour, creed, nationality, race or religious belief, sexual orientation, marital status or social class.

Special Needs

The School of Sport, Health & Outdoor Education is realistic about the limitations of a sports camp environment for children with special needs and attendance is considered on an individual basis. *Reasonable* adjustments will be made to make the service accessible.

Insurance

This camp has public liability and employer's liability insurance cover.

Child Security

- Parents are fully responsible for their child/children outside the camp hours (8.30am-4.00pm) and MUST themselves deliver and register the children to and from each day, OR name on this form the adult they wish to do this.
- Parents MUST inform the Course Director directly and immediately if there is a change to the named collectors on this form.
- The School of Sport, Health & Outdoor Education will not allow the child to return home alone or with an unauthorised adult unless we have the parent's permission.

Child Protection

- Each member of supervisory or coaching staff has been cleared to work with children via a disclosure through the Criminal Records Bureau and have provided The School of Sport, Health & Outdoor Education with professional and personal references.
- All members of coaching staff are either a qualified PE teacher or a fully qualified National Governing Body coach.
- All members of supervisory staff are a trained Community Sports Leader or have previous experience of working with children. In addition, they have attended a comprehensive training day, which includes the School of Sport, Health & Outdoor Education's emergency and 1st aid procedures, child protection and workshops in sports leadership.

The School of Sport, Health & Outdoor Education acknowledges that:

- The welfare of the child is paramount.
- All children, whatever their age, culture, disability, gender, language, racial origin religious beliefs and/or sexual identity have the right to protection from abuse.
- All suspicions and allegations of abuse will be taken seriously and responded to swiftly and appropriately.
- All staff working on The School of Sport, Health & Outdoor Education Sports Camps have a responsibility to report concerns to the Director of the camp and to the local child protection agency.

Child Behaviour

The School of Sport, Health & Outdoor Education has developed a Code of Conduct policy regarding behaviour expected from children, procedures against bad behaviour and bullying, and parent and staff responsibilities.

Expected behaviour of children

- Remember that the aim of sport is to have fun, improve their skills and feel good.
- Give maximum effort and strive for the best possible performance during activities.
- Play within the rules.
- Respect the coaches and supervisors and abide by their decisions and instructions
- Respect fellow camp children
- Do not use foul, sexist or racist language at any time.
- Avoid all forms of gamesmanship, violence, rough play and cheating.
- Show respect for all personal property and facilities.

Parent Responsibilities

- Encourage and support all children.
- Encourage your child always to play by rules and to respect the coaches, supervisors and fellow camp children.
- Discourage gamesmanship, rough play and cheating.
- Do not force an unwilling child to take part in activity/events.
- Support all efforts to remove verbal, physical and racist abuse from activity/events
- Do not question publicly the judgment of coaches or supervisors.
- To inform us verbally and if necessary in writing of any potential behaviour issues that would help us deal with your child whilst on the camp.
- To be aware of expected behaviour of children whilst on the camp.
- To support action of staff to encourage good behaviour.

Staff Responsibilities

- Be a good role model. Promote and encourage fair play.
- Teach children to play by the rules and to value their performance not their results.
- Not to tolerate gamesmanship, violence, rough play and cheating.
- Be calm and in control of their temper.
- Appreciate and recognise the efforts of all children however good at the activity they may be, leading to increased self-esteem and development.
- Treat all children fairly and equally.
- Provide a challenging, appropriate and fun week.
- Be clear about the code and use sanctions set by the School of Sport, Health and Outdoor Education consistently. No physical punishment will ever be used.

Photography Agreement

At points during the Sports Camps, camp photographs may be taken of the children to use on The School of Sport, Health & Outdoor Education or sports camps promotional materials. Please indicate by ticking the box if you consent to having your child photographed for use in future publicity material.

Accident Reporting

- As part of the Sports Camps, children will be participating and involved in vigorous athletic activity and parents indicate by signing these statements that they understand the possibility of injury does exist.

- It is essential that all accident forms are signed by parents, so that they are immediately and fully aware of anything that may have occurred to their child that day. The supervisor in charge will indicate to the parent on collection that an accident has occurred and will ask the parent or collector to read and sign the form.
- Parents will be informed by telephone on the day if a more serious accident has occurred. If a parent cannot be contacted then the emergency contact provided on the booking form will be used.

Parent Declaration

In the event of an accident I hereby give my consent for a trained member of staff to administer first aid. In the event of any emergency, if my emergency contact or I cannot be reached, I hereby give my consent for my child to be transported to hospital and/or given any medical, surgical or dental treatment, including general anaesthetic and blood transfusion, as considered necessary by the medical authorities present.

I fully understand that if the child is not between 8 and 14 yrs old, or if their behaviour is unacceptable to The School of Sport, Health & Outdoor Education (as described in the Code of Conduct), they can be removed without refund.

On signing this form I agree to all statements, terms and conditions within it.

Signature: _____ Print name: _____

If you would like to discuss any of the points on this form, please contact the Sports Camp Administrator.